

Corporation Board of Directors & Commission Executive Committee

August 28, 2023

3 p.m.



Opening Agenda Items

- ✓ Agenda Item: 1 - Call to Order
 - Quorum
 - Conflict of Interest Declarations on Action Items
- ✓ Agenda Item: 2 - Action on the Minutes from June 26, 2023
- ✓ Agenda Item: 3 - Public Comment

Remarks on Financial Loan

Chair Leslie Osche

Agenda Item: 4



Questions?



Action Item: Resolution 13-23

Welcome to Commissioner Doug Chew

Vince Valdes, Executive Director

Agenda Item: 5



Questions?



Financial Report

Ailisa Sobien, Financial Director

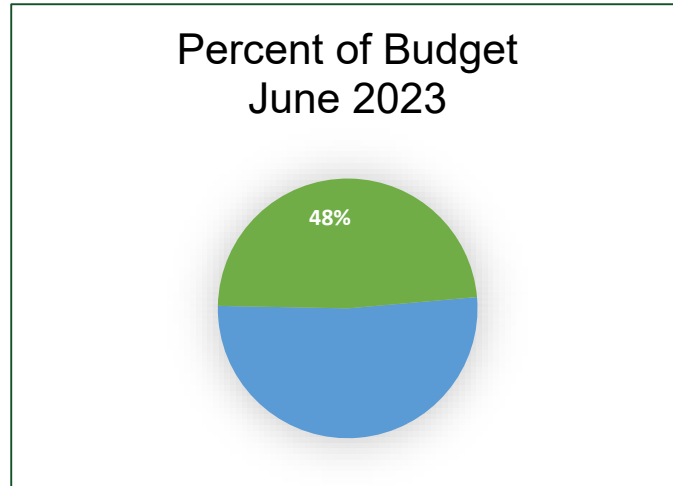
Agenda Item: 6



Financial Report

FY 22-23 Budget Status – June 30, 2023

- FY22-23 Budget \$22,341,055
- Revenue and Expenses: \$10,791,197
- Percent of Budget: 48.0%



Questions?



Action Items: Resolutions 12-23 & 14-23

Revised Annual Budget (SPC Relocation Summary) Board Resolution & Executive Committee Resolution

Margaret Fonner, Deputy Executive Director, Finance & Operations

Agenda Item: 7



FY 2023-2024 REVISED Annual Combined Budget



**SOUTHWESTERN PENNSYLVANIA CORPORATION / COMMISSION
FY 2023 - 24 REVISED PROPOSED COMBINED BUDGET**

REVENUES :		EXPENDITURES :	
Federal Highway Administration	5,020,772	Program Salaries w/Fringes	4,935,779
Federal Transit Administration	1,609,000	Printing	7,203
Pennsylvania Department of Transportation	677,000	Phone Services	11,100
Federal Transit Administration Section 5307	2,409,725	Postage	2,300
SPC Member Local Share	1,240,359	Software, Software maintenance and supplies	426,880
In-Kind Service Match	2,465,116	Travel	130,354
Appalachian Regional Commission	1,079,181	Equipment Purchase, Lease and Maintenance	57,700
Economic Development Administration (EDA)	6,401,171	Meetings	34,229
DOD/JARI - Procurement Technical Assistance Program	97,564	Legal / Grant Audits	69,311
Pa Department of Community & Economic Development	1,114,701	Dues / Data Files / Web Site Development and Maintenance	320,467
SPC Member Water Program Funds	308,214	Training and Development	57,123
Loan Program Admin Fees	100,000	Temp Personnel Services	40,000
Other Funding	730,958	In Kind Service Match	2,465,116
Bridgeway Capital Construction Loan	750,000	Contractual - Professional Technical Consulting Services	11,701,892
		Contractual - Burns Scalo Construction	750,000
		TOTAL DIRECT EXPENDITURES	21,009,454
		Indirect Allocated Expenses	2,994,307
TOTAL PROJECT RELATED REVENUES	24,003,761	TOTAL PROJECT RELATED EXPENDITURES	24,003,761
SOURCE and USE of MEMBER LOCAL FUNDS			
SOURCE		USE	
Member Local Contribution	901,670	UPWP Local Match	441,259
Deferred Revenue	639,082	Economic Development Program Local Match	180,672
		Corporation General Expenses	71,400
		Loan Repayment with Interest (10 Yr)	99,899
		Furniture Lease (24 months with \$1 buy-out)	240,708
		Commission General Expenses	81,826
		Local Activities / Admin Costs	0
		Unallocated Overhead Costs	424,988
TOTAL MEMBER LOCAL CONTRIBUTION	1,540,752	TOTAL MEMBER LOCAL MATCH	1,540,752
Member Water Program Contribution	265,601	Water Resource Center Expenses	308,214
Deferred Revenue	56,213	Corporation General Expenses	13,600
TOTAL MEMBER WATER PROGRAM CONTRIBUTION	321,814	TOTAL MEMBER WATER PROGRAM MATCH	321,814

Auction House Tenant Improvement Summary

Funding Source:	Amount
Tenant Improvement Allowance (billed to McCaffrey)	\$1,420,100.00
SPC Local Funds	\$270,867.00
SPC Local Funds for Financing Fees	\$17,500.00
Bridgeway Capital	<u>\$750,000.00</u>
Total	<u>\$2,458,467.00</u>
Expenses:	Amount
Build-out Construction Costs (Contact with Burns Scalo)	\$2,440,967.00
Loan Financing Fees (Bridgeway Capital)	<u>\$17,500.00</u>
Total	<u>\$2,458,467.00</u>

Notes:

- SPC's Relocation to the Strip District – WHY?
 - ✓ Increase our visibility
 - ✓ Refresh our appearance
 - ✓ Attract and keep talent
 - ✓ Improve proximity to the tech and foundation communities
- Revised budget to document the tenant improvement/build-out expense.
 - ✓ Revenue – Bridgeway Capital Construction Loan
 - ✓ Expenditure – Burns Scalo Construction contract
 - All inclusive Tenant Build-out contract, signed September 20, 2022
 - Substantially complete and Occupancy Permit received July 7, 2023
 - ✓ Member Local Funds Use.
 - Loan Repayment with interest (10 yr loan term).
 - Furniture Lease payment (24 months with \$1 payout).

Resolutions:

- Resolutions to approve Bridgeway Capital Loan - passed July 26, 2023
 - ✓ Commission Executive Committee Resolution No. 12-23
 - ✓ Corporation Board of Director's Resolution No. 11-23

- Resolution needed to approve revised budget
 - ✓ Corporation Directors' Resolution No. 12-23
 - ✓ Commission Executive Committee Resolution No. 14-23

Questions?



Transportation Report

Dom D'Andrea, Director of Transportation Planning

Agenda Item: 8

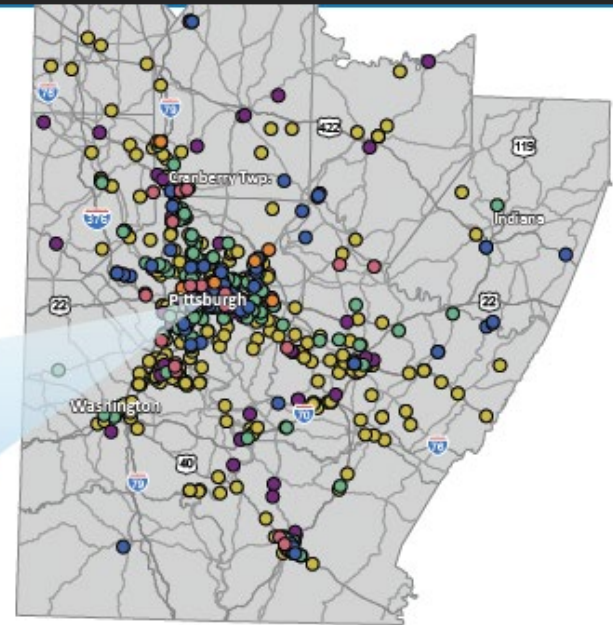


PennDOT Statewide TYP Comments

- 4250 comments received
- 901 comments for SPC region

Transportation Issues Identified
 Statewide, survey participants mapped about 4,250 transportation concerns, 901 of these are located within the SPC MPO region.

During the mapping exercise, some survey participants discovered their concerns were already addressed by projects on the 2023 TYP. See the map and data below for more details.



“ Bridge deck is in poor shape and the pedestrian sidewalks need widened. ”
 Local Survey Participant

Number of Issues Identified

The icons below correspond with the same color dots on the map.



Examples of a 2023 TYP Project that Addressed Public Concerns

MARS RAILROAD BRIDGE WEST EXPANSION

I-79 AT PA 910 INTERCHANGE IMPROVEMENT

SOUTH NEGLEY AVENUE BRIDGE REHABILITATION

2025-2028 TIP SCHEDULE

Fall 2023 (through end of this year)

- TIP Workgroup meetings (15) and project selection for Draft 2023-2026 TIP
- TA, CMAQ, and CRP Projects selected via competitive application processes
- Financial projections and guidance
- First round PPP and Public Meetings for feedback

Winter 2023/2024

- Pre-Draft TIP completed and forwarded to PennDOT Central Office for review

Spring 2024

- PennDOT review; AQ Conformity & EJ Analysis; document preparations
- Smart Transportation Program project evaluation and selection
- 30 Day Public Comment Period-including 11 public meetings (May-June) and Comment/Response documentation
- 2025-2028 TIP adoption at June, 2024 Commission meeting

SPC Competitive Programs

- Transportation Alternatives Set-Aside Programs (TA)
- SPC Congestion Management and Air Quality (CMAQ) Program
- SPC Carbon Reduction Program (CRP)

Consolidation of the process for TA/CMAQ/CRP

41 pre-applications received (at least one from each county)

- Traffic flow improvements (12)
- Trail improvements (7)
- Pedestrian/Bicycle improvements (11)
- Transit improvements (4)
- Safety improvements (4)
- Other (3)

Questions?



Strategic Initiatives Report

DJ Ryan, Director of Strategic Initiatives and Policy

Agenda Item: 9



Strategic Initiatives & Policy – Dept. Update

- Grant Applications Submitted:
 - MPDG – Parkway East and East Busway
 - PROTECT – 376 Bathtub
 - PROTECT Planning – Flood mitigation
- Climate Pollution Reduction Grant
 - RPF for consultants out this week
 - Steering committee meetings beginning this fall
 - Welcomed a new Water Resource Coordinator – WRC is fully up and running again!

Strategic Initiatives & Policy – Dept. Update

- PennDOT Vulnerable Road User meeting logistics
- Municipal Technical Assistance on Active Transportation
- Allegheny River
 - SPC and Port of Pittsburgh Commission are co-leading the effort to save the Allegheny river.
 - Several options are being considered, federal elected officials have been briefed and are offering input
 - Invitation went out today for our first meeting

Questions?



Broadband Connectivity Report

Andy Waple, Deputy Executive Director, Programs

Agenda Item: 10



PBDA BEAD Five-Year Action Plan

- Outlines clear goals, practical strategies, and substantive actions to meet the evolving needs of Pennsylvanians
- Describes efforts that can be implemented to ensure Pennsylvania's residents, businesses, and communities have equitable and affordable access to broadband service.
- Informs residents and all Pennsylvanian partners of the PBDA's decision-making rationale as BEAD and DEA funding is distributed.
- Submitted to NTIA on August 14th.



Regional Digital Navigator Program Model

What is a Digital Navigator?

- Guides who assist community members in internet adoption and the use of computing devices.
- Navigators can be volunteers or cross-trained staff who already work in social service agencies, libraries, health, and more who offer remote and in-person guidance.
- Digital navigators are familiar with resources that relate to digital literacy, and they help residents learn to use critical online services that provide guidance with food support, rent, education, employment, childcare, government benefits and more.

Regional Digital Navigator Program Model

Potential Elements:

- **Program Roadmap** - goals and objectives, outline and mapping of targeted populations, budget examples, funding opportunities and programs, etc.
- **Asset Mapping and Partnership Development** - inventory of community organizations and resources to determine ability and willingness to run and staff programs across the region
- **Best Practices and Curriculum Resources** – inventory of existing, readily available materials best suited to the most common needs of our region’s population (based on feedback from partner input)
- **Program Evaluation and Reporting Templates** - regional approach through standardized templates
- **Marketing and Outreach** - A centralized marketing plan and recognizable branding will help digital navigators across the region gain higher visibility and be readily associated as part of a single regional program.

Questions?



Workforce & Economic Development Report

Jenn Lasser, Director of Workforce & Economic & Development

Agenda Item: 11



Planning & Development - Strategic Overview

- **Serving small business, non-profits and local government.**
- **Continued focus on resiliency & growth**
- **Expanded Pathways to New Economy Careers – BBBRC**
- **ARC Area Development & Local Access Road – Regional Projects Submitted**
- **RRT - IWG Stakeholder Listening Sessions Planning**
- **Continued Broadband Discussions – Small Business Survey**
- **PTAC Manager Selected**
- **Data represented for June/July 2023**

Business Assistance (PREP) - EXPORT

- **Assistance Provided:**
 - 31 Companies Assisted
 - 53 Counseling Sessions
- **Work Orders:**
 - 8 Companies
 - 10 Overseas Work Orders
 - 7 Countries
- **Events**
 - Fancy Food Show in New York City (4 PREP Sponsored Companies)
 - Go Global Presentation @ IUP (5 companies)
 - Go Global Growth Conference @ St. Vincent (15 companies)

Business Assistance (PREP) – Commercial Lending

- **Assistance Provided**
 - 31 Companies
 - 54 Counseling Sessions
 - 1 Loan Closed
- Team successfully completed – year end close-out & reporting.

Business Assistance (PREP) – Gov. Procurement

- **Assistance Provided**

- 8 Companies Assisted
- 9 Counseling Sessions

- **Contract Awards**

- 15 companies, 48 awards totaling \$5.4M

- **Events**

- SPC APEX Accelerator/COSTARS event

- **Staffing**

- New PTAC Manager - Aaron Sims Hired and Starting Sept 18th 2023

Community Economic Technical Assistance

- **Keystone Opportunity Zones (KOZ)**

- Inquiries – 2
- Applications - 28
- Business Served – 2
- Investment – \$897K
- Jobs Created – 0
- Jobs Retained – 0
- Business Improved - 2

- **Local Technical Assistance Program (LTAP)**

- 1 class being scheduled for fall “Winter Road Maintenance”

Grant Technical Assistance: ARC/EDA

ARC Technical Assistance

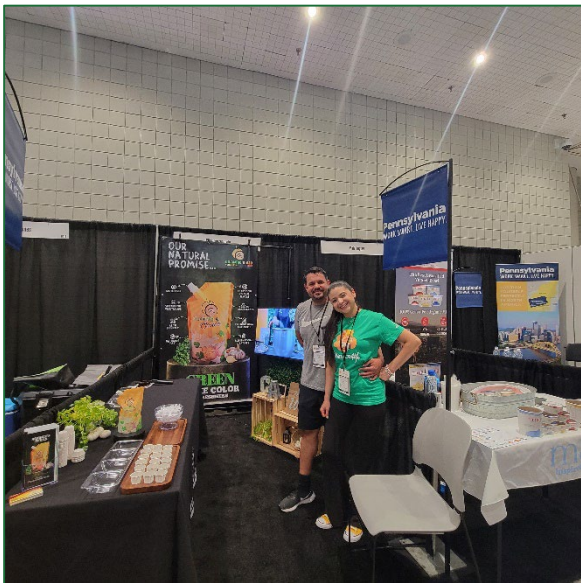
- Provided Technical Assistance to – 24 Projects (Area Development/POWER/ARISE)
- ARISE still open (multi-state projects)
- Area Development – Rolling Deadline
- Local Access Road – Closed*

EDA Technical Assistance

- 4 Projects
- Economic Adjustment Assistance & Public Works Grants Open
- Re-Compete - Open
- Tech Hubs - Closed

Spotlight – Fancy Food Show (NYC)

- 67th Fancy Food Show held at Javits Center in New York City – June 25-27th
- SPC's Rena Liu-Balshe and Jackie Pacheco attended
- Additional PREP dollars allowed us to cover costs to send the following small businesses:
 - Gosia's Pierogis (Westmoreland)
 - Cilantro & Ajo (Allegheny)
 - Three Rivers Salsa (Washington)
- Sold Out! 2,200+ food/beverage makers and manufacturers across six continents
- 30,000+ industry professionals registered – up 20% from 2022
- **Connections made, products sold! Keeping businesses growing and thriving.**



Questions?



Message: Nominating Committee & Next Meeting Date is October 23, 2023

Vince Valdes, Executive Director

Agenda Item: 12



Questions?



Move into Executive Session

Note: There are two loans that need reviewed/voted upon



Action Items: Resolutions 15-23 & 16-23
Ace Wire Spring & Form Co. Inc (EDA Cares)
Creekside Springs, LLC (EDA Cares)

Jenn Lasser, Director of Economic & Workforce Development

Agenda Item: 13



Questions?



Other SPC Business

Commissioner Leslie Osche

Agenda Item: 14



Adjourn

Agenda Item: 15

